IUPUI GRADUATE OFFICE

General Session

INDIANA UNIVERSITY
THE UNIVERSITY GRADUATE SCHOOL
IUPUI GRADUATE OFFICE

Agenda

- Welcome & Introductions
- Upcoming Workshops
- Graduate Office Overview
- Updates / Highlights
- Recruitment Pipeline
- Student Affairs & Resources
- Student Organizations
- Questions & Additional Resources

But first…

For all you do!

Graduate Office Team Introductions

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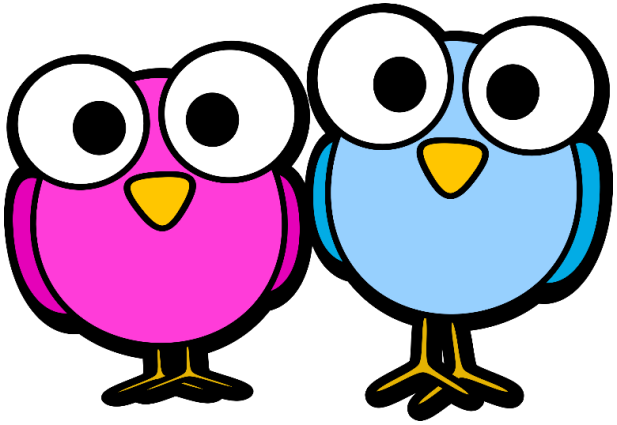
Upcoming Workshops

- **University Graduate School – Graduate Advisor Session (IU programs)**
  - When: October 15, 2020, 2:00 PM – 3:30 PM
- **Purdue University Graduate School – Graduate Advisor Session (Purdue programs)**
  - Wednesday, October 21, 2020, 10 - 11:30 AM
- **New (and Revised) Graduate / Professional Program Approval Process**
  - TBD
- **Graduate Admissions Refresher Session**
  - Took place October 1– slides/ recording can be found on our website

Graduate Office Overview



* Student progression / degree award for IU / PU Graduate School students only

Updates / Highlights

- Current office COVID 19 hours:
  - Monday – Thursday
    - On-campus office hours 9 AM – 4 PM through November 20th
    - Phone hours 8 AM – 5 PM
  - Fridays 9 AM – 4 PM (remote only)
- Graduate.iupui.edu, YouTube, Instagram, Facebook, Twitter!
- Graduate Office collaborative Box folders are moving to MS Teams / OneDrive
- 21-22 CAS launch March 1, 2021 (All 2022 admit terms AND Winter 2021)

Crucial Communicator

- eNewsletter from the IUPUI Graduate Office – sent each semester
- Includes:
  - Updates on policies
  - Tips
  - News
  - Events for faculty, staff, students, and recruitment events
  - Fellowship / Award deadlines

View online.

IUPUI

Summer 2018

The Crucial Communicator

News for faculty & staff from the IUPUI Graduate Office

CURRICULUM & ACADEMIC PROGRAMS

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GRADUATE AFFAIRS COMMITTEE

Do you have questions about proposing new programs or program changes?

Do you have questions about submitting new courses or course changes?

Contact Dezra Despain (dezdes@iupui.edu) or Dr. Janice Blum (jblum@iupui.edu)

Faculty & Staff Resources

Graduate Affairs Committee
graduate.iupui.edu/faculty-staff/affairs-committee/index.html

Graduate and Professional Degree Program Approval Process
graduate.iupui.edu/faculty-staff/curriculum-programs/propose

Add or Change Courses to Curriculum
graduate.iupui.edu/faculty-staff/curriculum-programs/add-courses.html

RECRUITMENT PIPELINE

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Recruitment = Relationships

- Getting You To, Into, and Through IUPUI
- Graduate Recruitment Council
  - Meets quarterly
  - Listserv
  - Next meeting: November 19, 2:30–4 PM Zoom
- YouTube Videos
- Recruiters Workshop
  - Annually during summer

  Next one is Summer 2021

Salesforce CRM / Graduate Pillar

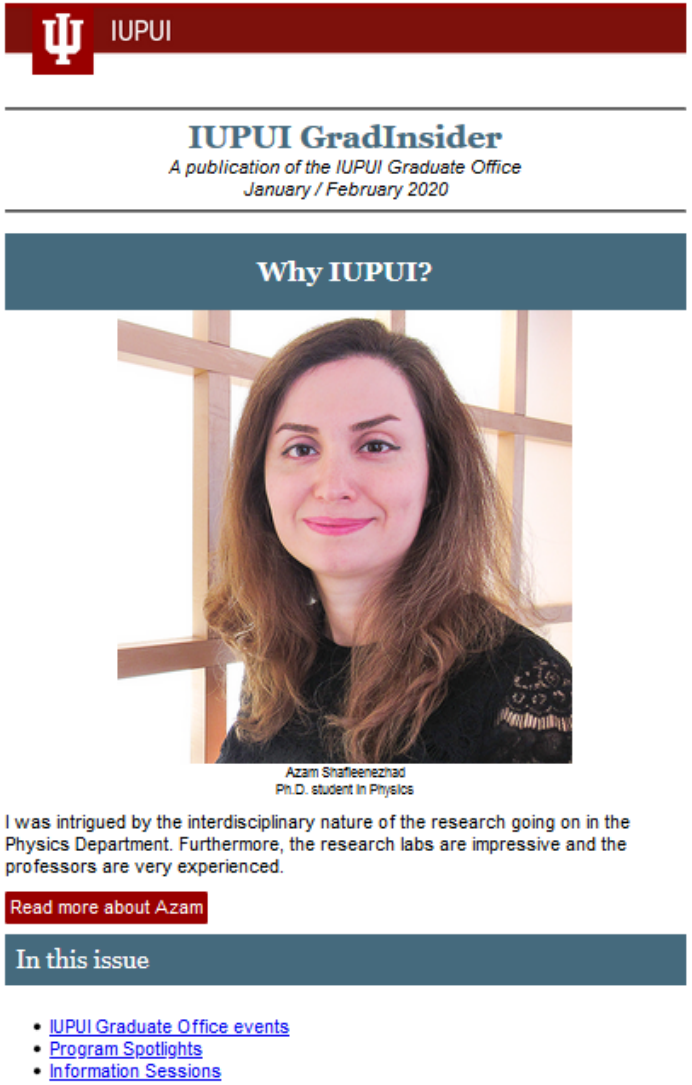
- CRM = Constituent Relationship Management
- We now have 22 different graduate programs utilizing the Graduate Pillar CRM for recruitment!
- Coming soon – plug and play journey templates!
- Data integration with the IU Graduate CAS
- Recruitment Communications Service Center – Consultation request form
- IU CRM FAQ page

The GradInsider

- Bi-monthly e-newsletter for prospective students
  - Graduate Office events
  - Program Spotlights/

    Student Spotlights

    https://graduate.iupui.edu/about/success/index.html
  - Information Sessions
  - Open Houses



IUPUI

IUPUI GradInsider

A publication of the IUPUI Graduate Office
January / February 2020

Why IUPUI?

Azam Shafieenezhad
Ph.D. student in Physics

I was intrigued by the interdisciplinary nature of the research going on in the Physics Department. Furthermore, the research labs are impressive and the professors are very experienced.

Read more about Azam

In this issue

- IUPUI Graduate Office events
- Program Spotlights
- Information Sessions

The GradJag

- E-newsletter for current graduate and professional students at IUPUI

IUPUI

The GradJag
An IUPUI Graduate Office Publication
December 2019

Meet Riley Michael Sandel

Master of Public Affairs Student
Paul H. O'Neill School of Public and Environmental Affairs

My favorite academic accomplishment since being at IUPUI is not a single project or event. Rather, it has been the ability to work collaboratively with faculty and students to achieve great effort and results. In comparison to getting an assignment and simply regurgitating information, IUPUI and the O'Neill School of Public and Environmental Affairs have provided a platform to critically engage in topics and produce individualized projects that dig deeper than an average topical survey course.

Read more about Riley

IN THIS ISSUE

- IUPUI Graduate Office events/workshops
- IUPUI Graduate Mentoring Center
- Award/scholarship opportunities
- Campus events
- Resources
- Student progression
- Other news & information
- Off-Campus events

Fall Recruitment Activities

- Hanover
- McNair Scholars
- DePauw
- LSAMP Annual Research Conference
- IU - College of Arts & Sciences
- SACNAS
- Grand Valley State University
- USC
- 1-74 Corridor (Augustana, Monmouth, Knox, Bradley, Millikin)
- Sigma Xi Scientific Research Honor Society
- Annual Biomedical Research Conference for Minority Students

Spring Recruitment Activities

- National Society for Black Engineers – March 2021

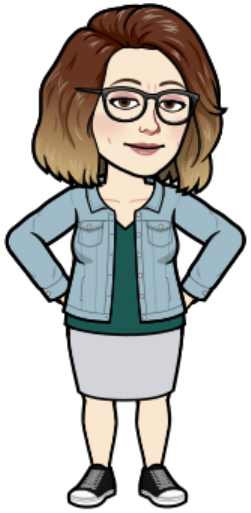
Workshops/Events

- Graduate Expo – held in September (September 30, 2021)
- Graduate School Admissions Boot Camp – held in the Fall (TBA)
- Accelerate Acceptance: The Secrets of Graduate Admissions Speed Sessions Spring 2021
- Getting You Into IUPUI Institute – held in the spring semester– we are targeting Juniors!
- Information sessions – 4 times per year (check out our recorded Zoom session on our website)

Graduate Non-Degree Program

- https://graduate.iupui.edu/admissions/non-degree.html
- 9-12 credit limit per program
- Pre-requisite Coursework Verification Form
  - To be signed by department advisor
  - https://studentcentral.iupui.edu/doc/funding/2019-20/2019-20-non-degree-prereq-iupui.pdf
  - Pipeline to graduate program (question on Grad CAS)

Accelerated Degrees: What are they?



- A GREAT RECRUITMENT TOOL!
- Qualified IUPUI undergrads can earn a bachelor's degree AND a master's degree in a shorter timeframe than if pursued independently (i.e. 5 years vs. 6 years)
- A set number of credits apply to both undergraduate and graduate requirements.
- Approved IUPUI accelerated degree programs are found https://graduate.iupui.edu/admissions/programs.html

Accelerated Degrees: How do they work?

- **4 years UGRAD + 1 year GRAD model (aka 4+1 programs)**
  - Allows for maximum financial aid eligibility.
  - Students take graduate courses in their 4th year, and finish graduate plan of study in year 5 AFTER being admitted to master's program.
- **Internal school application (or declaration of intent)**
  - No later than 3rd year of study*
  - Student is placed in BS/MS program plan code in SIS by school recorder.**
- **Graduate application for the admit term AFTER undergrad degree is awarded**
  - Example: complete IU Graduate CAS application summer 2020 (for spring 2021 admit term), undergrad degree awarded fall 2020, start grad program spring 2021

*some programs recruit direct admits as freshman!

** permission to pursue an accelerated degree does not guarantee admission to the master's degree.

Timeline Summary

Year 3

- Student submits internal application/declaration
- If recruited earlier – confirm continued eligibility
- Recorder places in BS/MS Codes (e.g. SPEA1/BSPAMPA1 - Public Affairs BS/MPA)

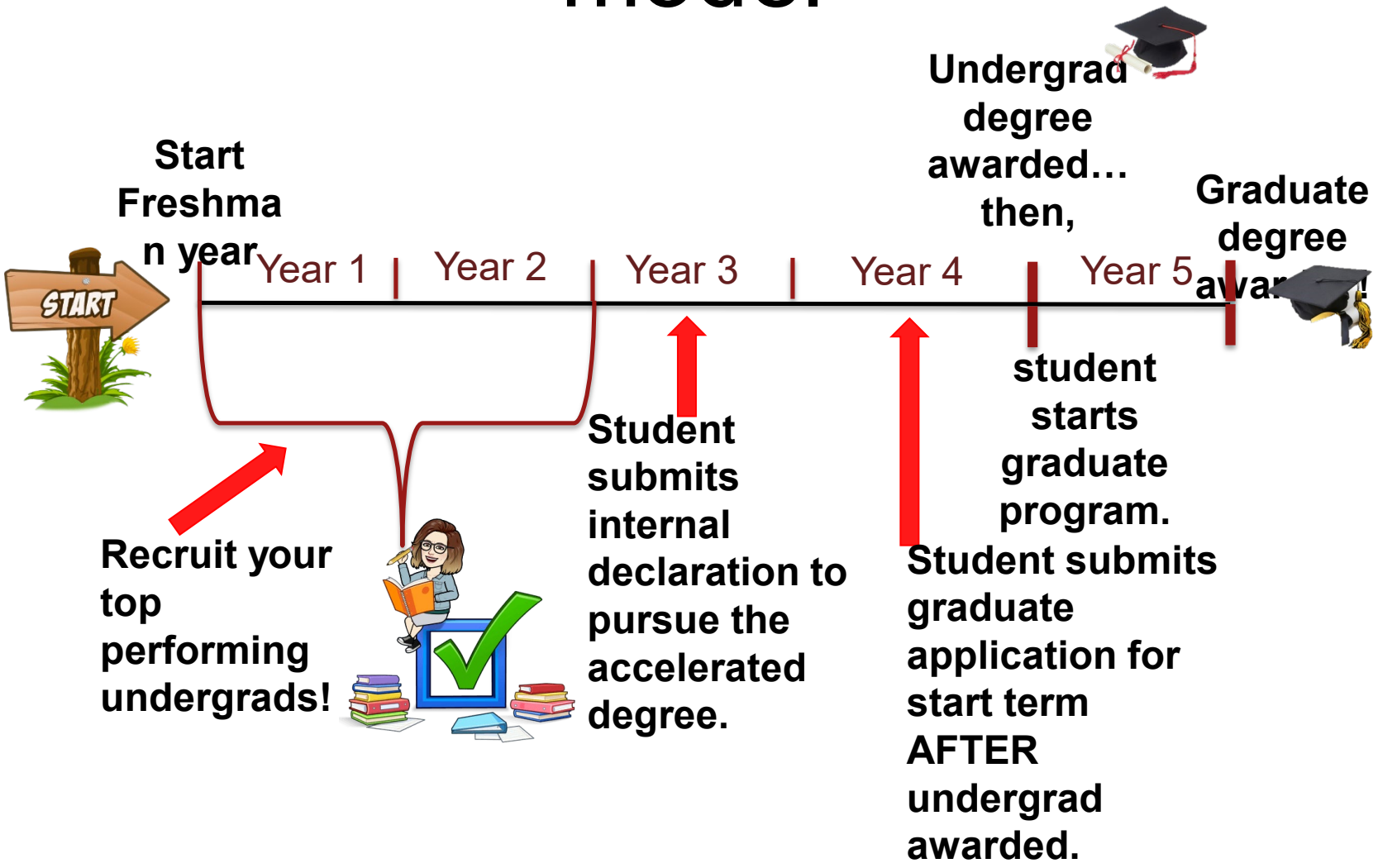
Year 4

- Student enrolls in both UGRD & GRAD courses
- Student submits graduate application for start term AFTER graduation

Year 5

- Student has been admitted to GRAD career (e.g. SPEA5/BSPAMPA2 – MPA/Public Affairs BS)
- Student completes GRAD plan of study and master's degree requirements

Accelerated Degrees: 4 + 1 model



Accelerated Degrees: Common pitfalls to avoid

- Place undergrad student on the accelerated track (BS/MS program/plan code in SIS) BEFORE taking graduate courses in year 4.
  - **If undergraduate student is approved to take a graduate course and IS NOT in the BS/MS program in SIS they will appear on a Registrar audit. YIKES!**
- Do not admit a student into the GRAD career before they complete their BS/BA!
  - If admitted to the graduate program BEFORE the BS is conferred the student suffers:
    - Financial aid issues
    - Discontinued from the GRAD career in SIS if enrolled under UGRD career
    - If enrolled under GRAD career they pay grad-level fees for BOTH graduate and undergraduate courses

Superb student advising by undergraduate advisor and graduate program director/advisor is KEY!

Spring 2021 Applications

- 664 In Progress applications
  - Email them through WebAdMIT
  - Encourage them to complete and submit their applications
- 534 Submitted (90 admitted to-date)
  - Process your admissions decisions
  - See Admissions Refresher slides / video
    - https://graduate.iupui.edu/faculty-staff/guides.html

Spring 2021 Deadlines

Deadline Display	Count of Deadline Display
Rolling	30
12/31/2019	1
2/2/2020	1
2/4/2020	6
6/1/2020	1
8/15/2020	3
9/1/2020	4
9/15/2020	8
10/1/2020	9
10/15/2020	21
11/1/2020	44
11/15/2020	14
12/1/2020	24
12/15/2020	7
12/30/2020	3
12/31/2020	21
1/1/2021	2
1/4/2021	2
1/18/2021	1
1/30/2021	1
1/31/2021	1
2/1/2021	1
2/8/2021	1

IU Graduate CAS: 2019 – 2020 Cycle Closure

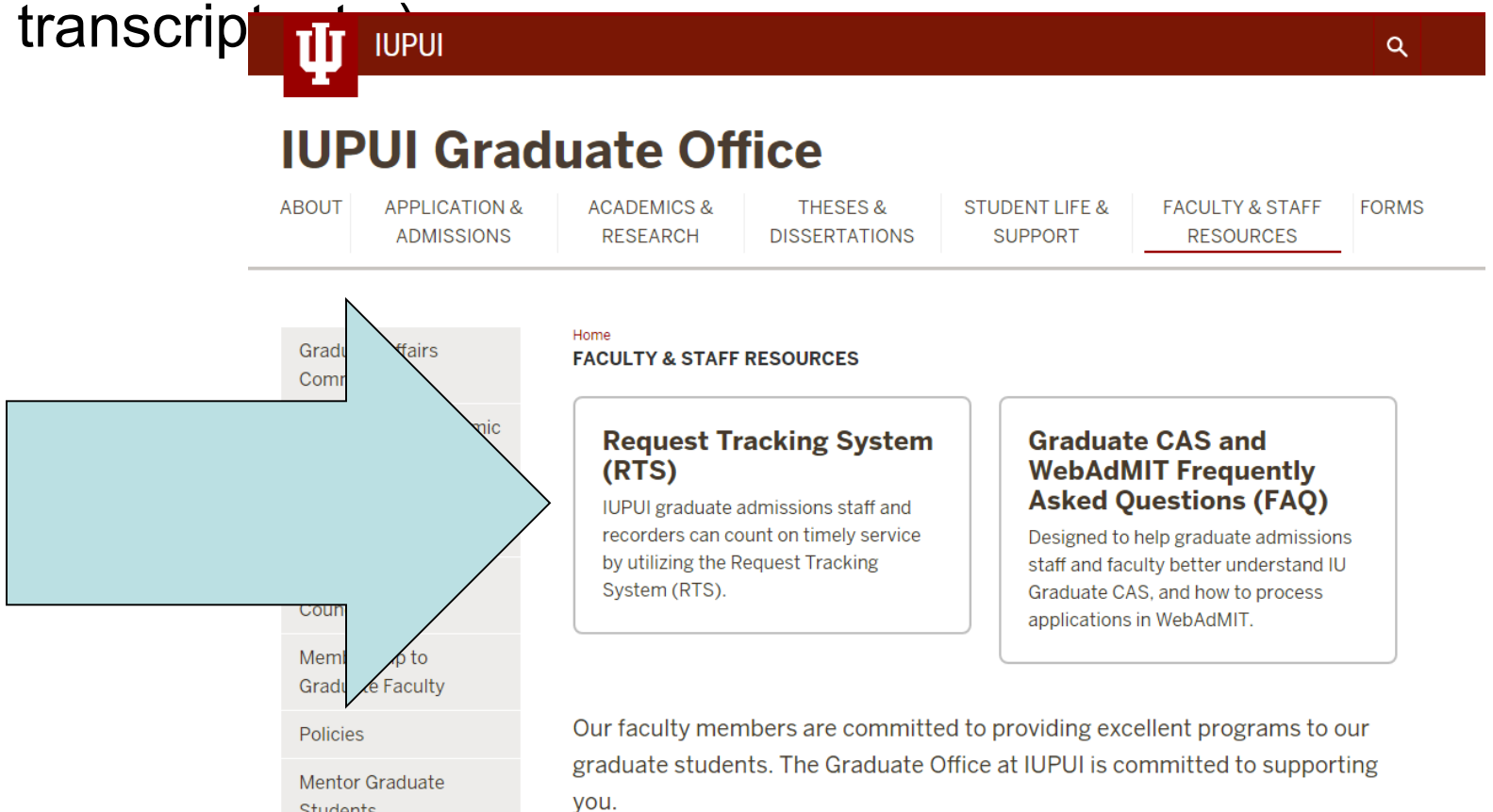
- Close announcement in applicant portal on Oct. 1, 2020
- Officially close on Oct. 30, 2020 to applicants
  - Programs will still be able to process applications in WebAdMIT
- MAKE SURE YOU ARE NOT LINKING TO THIS CAS CYCLE ON YOUR WEBSITE, EMAIL COMMUNICATIONS, CRM, ETC.!

IU Graduate CAS: 2021–2022 CAS Cycle Pre-Launch

- Application Portal
  - Winter 21, Spring 22, Summer 22, Fall 22 admit term
- WebAdMIT Configuration Portal
  - Opens earlier November and closes end of January
  - October 26th – applications (Q4s) will rollover from 20 – 21 to Pre-launch portal.
  - Your chance to make edits based on lessons learned in the last year.
- More on Transfer Settings to-do / deadlines soon!

IUPUI Request Tracking System (RTS)

Required for any change to a domestic student's academic records **AFTER final admit** (deferral, term activation, final transcript, etc.)



STUDENT AFFAIRS & RESOURCES

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Student Awards

- Open to IUPUI Graduate Students in UGS & PU Programs
- Merit
  - Sherry Queener Graduate Student Excellence Award *Deadline January 29th, 2021
- Leadership & Service
  - Wells Graduate Fellowship – November 9, 2020
  - John H. Edwards Fellowship – February 1, 2021
- Merit
  - University Graduate School Distinguished Master's Thesis Award – October 5, 2020
  - University Distinguished PhD Dissertation Award – May 10, 2021
  - Chancellor's Scholar's Award *Deadline in January
    - IUPUI Graduate Office handles this for IU and PU Graduate School

Fellowships and Funding

- University Fellowships (1 year stipend, health insurance, and travel funds)
  - Call for applications in January - deadline February 12th, 2021
  - Online coversheet and upload
  - 10 month option & 12 month option (PhD 10 month - $19,000 and 12 month - $22,500; Master's 10 month - $11,000 and 12 month $12,000
- Travel Fellowships (Up to $1000)
  - Fall deadline (October 16, 2020) & Spring deadline (March 12, 2021)
  - If awarded the Graduate Office reimburses the department after travel
  - Students will receive instructions in their award email that provides the link needed to claim reimbursement for the school
  - New travel date ranges to accommodate students and Conference Acceptance notices, virtual conferences allowed (if 1st author on paper/poster)
- Diversity Fellowships
  - The Adam W. Herbert Graduate Fellowship (4 year award – February deadline) – IU only
  - President's Graduate Diversity Recruitment Award (2 year award – February 12, 2021)
  - IUPUI Diversity Recruitment Fellowship (1 year award – February 12, 2021
  - President's Diversity Dissertation Award (must have Candidacy approved – April 16, 2021)
- Block Grant Funds
  - Call for applications November
  - Deadline is December 11th, 2020

Student Affairs

- Getting Oriented Webpage & Expand Canvas Page http://graduate.iupui.edu/support/orientation.html
- Code of Student Rights, Responsibilities & Conduct
  - http://studentcode.iu.edu/ - Violations should be reported to the Office of Student Conduct - http://studentaffairs.iupui.edu/student-rights/student-code/report.shtml
- Behavioral Consultation Team (BCT) - https://bct.iupui.edu/about/index.html
  - Report concerning behavior

Student Affairs

- MyStudentBody – Sexual harassment prevention tutorial for incoming students
  - Fall deadlines: November 1, 2020 - Deadline to complete Sexual Violence Annual Course. December 1, 2020 - Deadline to complete the Follow-Up questionnaire that becomes available 30 days after completing the module.
  - SAA **also** take new employee tutorial – notice sent by HR
- Stop Sexual Violence http://stopsexualviolence.iu.edu/ - know your reporting responsibilities!
- Counseling & Psychological Services (CAPS) – 6 free sessions - $10 after that
- **Special virtual services / resources by CAPS due to COVID19**

- Office of Student Advocacy (OSAS)
  - PAWS Pantry
  - PAWS Closet

Student Resources

Preparing Future Faculty and Professionals (PFFP) offers events and workshops that are focused on developing the following competencies:

T – Teaching
R – Research
S – Service
O – Organizational & Business/Professional Development

PFFP requires an application but participation is free and open to all grad students and post-docs *
https://graduate.iupui.edu/support/pffp/index.html

PFFP Pathways Conference

- Pathways Conference and 3MT/3MP competition
  - Seminars on Teaching, Research, Service and Professional Career Panels, Networking Opportunities
  - 3 Minute thesis –Open to PhD students
  - 3 Minute Pitch- Open to Masters and Professional students
  - November 19, 2020

Starting Soon
New Graduate Writing Group

- Collaboration with University Writing Center
- The Graduate Student Writing Group allows students to set aside a specific time to work on their various writing projects such as term papers, theses, dissertations, grants, and publications.
  - Provides a designated time and quiet space for writing, studying, etc.
  - Accountability group
  - Join the writing group at anytime

GRAD STUDENT
WRITING
GROUP

Center for Integration of Research, Teaching and Learning (CIRTL)

- The Center for the Integration of Research, Teaching, and Learning (CIRTL) is a network of 46 universities in the USA and Canada working towards the goal of advancing undergraduate education through the professional development of future faculty.
- CIRTL at IUPUI is jointly led by the IUPUI Graduate Office, the Center for Teaching and Learning, and the Office of the Vice Chancellor for Research with active support from various schools and programs across campus and campus units such as the Multicultural Center and Institutional Research and Decision Support.
- Three levels of certification:
  - Associate Level
  - Practitioner Level
  - Scholar Level
- Self-enroll in the CIRTL Canvas course here: https://canvas.iu.edu/lms-prd/app

Student Organizations

Student Organizations: Graduate and Professional Student Government (GPSG)

- The Graduate and Professional Student Government (GPSG) is the official voice of 8,000+ graduate and professional students on the IUPUI campus.
- They promote active dialogue between our community and school administration, and advocate on behalf of graduate and professional students on issues important to them.
- Sponsor Grad Student appreciation Week and Elite 50
- Funding through GPEG for travel

Like IUPUI GPSG on Facebook

UPnGO-Underrepresented Professional and Graduate student Organization

- Open to all students
- Vision: UPnGO embraces and empowers underrepresented students to become the top scholars, researchers, and professionals in the world.
- Mission: UPnGO will create an open community of diversity and equity through academic support, collaborations, events, and networks.
- Join our social media and The Spot page for notifications
  - UPnGO IUPUI

Why IUPUI?

Questions?

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